



KOMAR UNIVERSITY OF SCIENCE AND TECHNOLOGY (KUST)

NAME OF THE COURSE			
Course Title	RESEARCH METHODOLOGY		
Course Code	ENG 3315	No. of Credits	3
Department	ALL DEPARTMENTS	College	ALL COLLEGES
Pre-requisites Course Code	ENG1315 PROFESSIONAL COMMUNICATION	Co-requisites Course Code	None
Course Coordinator(s)	Dr. Muayad Jajo		
Email	muayad.jajo@komar.edu.iq	IP No.	136
Other Course Teacher(s)/Tutor(s)	None		
Learning Hours	M, W (2:00 - 3:30)		
Contact Hours	Sundays (10:00 a.m. – 12:00 p.m.) Tuesdays (10:00 a.m. – 12:00 p.m.)		
Course Type	UNIVERSITY REQUIREMENT		
Offer in Academic Year	SPRING 2016		
COURSE DESCRIPTION			
<p>This course is designed for students who passed Academic English 2 and Professional Communication and have therefore acquired the essential skills required for academic writing. The course moves beyond the mechanics of writing a research paper covered in Academic English 2. The course is designed to acquaint the students with necessary information about advanced research skills, types and methodology.</p>			
COURSE LEARNING OUTCOMES			
After participating in the course, students would be able to:			
<ol style="list-style-type: none"> 1. KNOW the philosophical basis of research methodology (A, D, E) 2. EVALUATE sources (A) 3. WRITE a research proposal within their study major (C) 4. APPLY the knowledge acquired during the course to conduct research (A, C, E) 			
<p>Note: the parenthesized uppercase letters following the learning outcome statements above refer to the five university learning outcomes below:</p> <ul style="list-style-type: none"> A. Critical Thinking B. Communication C. Professionalism (defined by an individual academic program) D. Ethics E. Life-Long Learning 			



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GUIDELINES ON GRADING POLICY

Points	Percentage Scores	Grade
A	95–100	4.0
A-	90-94	3.7
B+	87–89	3.3
B	83-86	3.0
B-	80-82	2.7
C+	75–79	2.3
C	70-74	2.0
C-	65-69	1.7
D+	60–64	1.3
D	55-59	1.0
D-	50-54	0.7
F	0–49	0
I	<i>Incomplete Course Work</i>	
W	<i>Official Withdrawal</i>	

COURSE TEACHING AND LEARNING ACTIVITIES

Course Teaching and Learning Activities: (short description)

1. Lecturing
2. Questions and Answers
3. Discussions
4. Exercises
5. Reading
6. Analysis
7. Reviewing

COURSE ASSESSMENT TOOLS

Assessment Method	Assessment Weight
3 Quizzes	Each quiz is out of 5%
3 Assignments	Each Assignment is out of 5%
Midterm Exam	20%
Proposal	15%
Final Exam	30%
In-Class Participation	5%
Total	100%

Grading: Passing Grade: 60%

ESSENTIAL READINGS: (Journals, textbooks, website addresses etc.)

Textbooks:

Title of the Textbook: A Guide to Research Methods
 Authors: Gordon Rugg & Marian Petre
 Place of Publication: Maidenhead
 Publisher: Open University Press
 ISBN:
 Year: 2007;



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COURSE POLICY (including plagiarism, academic honesty, attendance etc)

KUST academic policy

<http://sar.komar.edu.iq/files/Student%20hand%20Book%202013.pdf>

- ❖ Students are expected to **attend all lectures** and **must attend** all examinations, quizzes and practical exercises.
- ❖ Faculty need not give substitute assignments or examinations to students who miss classes **without official permission.**
- ❖ The student must arrange with the faculty to make up the missed work.
- ❖ Students are subject to the regulation and policies mentioned in the **KUST Student Handbook.**
- ❖ University guidelines for lateness and attendance are as follows: **Three occasions of lateness count as one absence. You can be considered in lateness from the 10th minute).**
- ❖ Students are expected to behave in a collegial manner at all times when in class. Rude, disrespectful, aggressive, or threatening language or behavior will not be tolerated, and students displaying this will be removed from class. Distracting behavior will not be tolerated, and students behaving in this way will be asked to leave the class. Examples of distracting behavior include:
 - Verbal exchanges within class are not permitted without the teacher's prior consent.
 - Using a cell phone in class, leaving the class while a session is in progress, cutting classes, arriving late for class, improper sitting or standing postures, and any other form of behavior regarded as misdemeanor by the instructor(s) are all not to be tolerated.
- ❖ Plagiarism in any form or degree is unacceptable, and the instructor can give a penalty grade for any student who commits plagiarism.
- ❖ Assignments, proposals or any other documents sent by students via email to the course instructor should not be in any compressed or zipped format.
- ❖ Hard copies of handwritten or typed assignments requested by the course instructor should be submitted in the form of unfolded A4 sheets.
- ❖ Assignments and reports sent to the course instructor should be in MS Word format or searchable PDF format. Scanned versions are not acceptable.

GUIDELINES FOR SUCCESS

1. Work independently and in groups of peers when told to by your course instructor
2. Attend every lecture, workshop and discussion
3. Make every effort to interact with your class partner(s).
4. Try to stay positively active throughout the class period.
5. Don't hesitate to ask questions in class.
6. Put your fair share of effort in preparing projects.
7. Be cooperative at all times.
8. Spend at least 2-3 hours each day studying and doing homework assignments.

Revision of the Syllabus:

This syllabus is subject to change. It is the duty of the instructor(s) to notify the students in case of any modification to the syllabus. Students are obliged to be cognizant of any changes



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COURSE SCHEDULE

WEEK	DUE DATE	CHAPTER(S) / SECTION(S) / TOPIC(S)	ASSIGNMENT AND QUIZZES	CLOS CONTRIBUTED TO	
				FOR COURSE ITEMS	FOR ASSESSMENT TOOLS
1	28 Feb – 3 March	Review of the mechanics of research paper writing		1	
		Introducing the syllabus		1	
3	13 March – 17 March	Parts of a Research Paper		1	
		Literature Review		1, 2	
20 March – 24 March		Nawroz Holiday			
4	27 March – 31 March	Types and Methods of Research		1	
5	3 April – 7 April	Research Procedures		1, 3	
			Quiz #1		1
6	10 April – 14 April	Sources of Data Collection (Part 1)		1, 2	
7	17 April – 21 April	Sources of Data Collection (Part 2)		1, 2	
			Assignment #1		2
			Quiz #2		2
22 April – 28 April		MIDTERM TESTS			
1 May		LABOR DAY (HOLIDAY)			
8	2 May – 5 May	Data Analysis (Part 1)		1, 4	
9	8 May – 12 May	Data Analysis (Part 2)		1, 4	



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			Assign ment #2		1
10	15 May – 19 May	Research Variables, Validity and Reliability		1	
11	22 May – 26 May	Writing a Proposal		1	
			Quiz #3		4
12	29 May – 2 June	Further Design and Formatting Issues	.	1	
13	8 June – 12 June	Conclusions, Summaries, Findings, Suggestions and Recommendations		1, 3	
			Assign ment #3		3
14	12 June – 16 June	Research Funding and Publication Issues		1	
15	19 June – 23 June	Review of Course Material		1	
16		FINAL EXAMINATION WEEK			