



KOMAR UNIVERSITY OF SCIENCE AND TECHNOLOGY (KUST)

_MICRO ECONOMICS COURSE SYLLABUS			
Course Title	<u>Organizational Behavior</u>		
Course Code	BUS4355	No. of Credits	3
Department	Business	Collage	College of Business
Course Instructor	Mr. Sadiq Mohammed Mahmood		
Email	sadiq.mohammed@komar.edu.iq	IP No.	
Per-requisites	ECO3345		
Teaching Hours	3 hours per week		
Course Schedule	Sunday, Tuesday (12:00 – 13:30)		
Contact Hours	9:00 – 11:00		
Course Type	College Requirement		
Offer in Academic Year	Fall 2015		
COURSE DESCRIPTION			
<p>This course is designed for undergraduate students in order to learn and analyze the main aspects and grounds of the behaviors in an organizational context. Combining science and people in one productive mechanism requires an understanding of how the individual system and the organizational system can work and enhance each other.</p>			
COURSE OBJECTIVES			
<p>The course is for teaching that :</p> <ol style="list-style-type: none"> 1. Professional communication skills, positive social relationships, constructive interpersonal communications are factors for creating better productive work environment. 2. Social psychology and communication studies could serve well the field of business administration, through explaining the concepts of constructive methods in building relations, and the destructive habits and behaviors that could make the entire process of management and production breakdown. 			
COURSE LEARNING OUTCOMES			
<p>Upon successful completion of this course, the student will be able to:</p> <ol style="list-style-type: none"> 1. Make use of the major concepts of the field of organizational behavior 2. Understand the foundations of each of the individual behavior, the group behavior as well as organization structure. 3. Associate the relations between the values, perceptions, feelings and motivations, regarding the individual's behavior internally and externally. 4. Illustrate the continuous impact of many factors on the outcome of the employee behavior, such as organization system, its culture, power arrangements, the company vision and mission. 5. Interpret the relationship between the level of an employee productivity and the positive, pleasant workplace 6. 			



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Course CONTENT

- Part 1: Introduction to Organizational Behavior**
- Part 2: The Individual**
- Part 3: The Group**
- Part 4: The Organization System**
- Part 5: The Organization Culture**

GRADING POLICY

A	95-100%	C	70-74%
A-	94-90%	C-	65-69%
B+	87-89%	D+	60-64%
B	83-86%	D	55-59%
B-	80-82%	D-	50-54%
C+	75-79%	F	0-49%
W	Withdrawal	I	Incomplete

Note: Passing Grade is 65% and above

COURSE TEACHING AND LEARNING ACTIVITIES

1. **Lectures:** The lectures provide a broad introduction to each topic and emphasis key concepts.
2. **Case Studies:** the numerous Case Studies are an important learning tool, integrated closely with the theoretical material presented in each chapter.
3. **Graphs:** graphs should help students both learn and review the material.
4. **Student Questions:** With each new subject the students will be asked to submit 2 questions about the subject prior to reading in textbooks about it, then 2 more questions that reading generated in their minds.
5. **In class brainstorming sessions:** Team-work, assignments and presenting the assignment contents and ideas are required.
6. **Quick Quizzes:** These will be announced ahead of time.
7. **Feedback:** Feedback on student progress will be given throughout the course.
8. **Class participation:** Class participation is encouraged and will influence your grade.
9. **Exams:** Exams are all comprehensive in nature.

COURSE ASSESSMENT Tools

N	Assessment tool	Weight	No.Of Activities	Learning outcomes
1	Homework	10%	(3)	Encourage reading and reviewing (Must be returned on time).
2	Quizzes	15%	(3)	Careful reading and listening
4	Mid-Term Exam	20%	(1)	College requirement (Feedback)
5	Final Exam	30%	1	College requirement (Feedback)
6	Participation	15%	each lecture	Interact with the course
7	Reports and Presentations	10%	(1)	Two or three groups: learning how to prepare reports and papers on economic issues.



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ESSENTIAL READINGS: (Journals, textbooks, website addresses etc.)

Textbook	Stephen P. Robbins, Timothy A. Judge, (2013), Organizational Behavior, 15 th ed. Pearson Education Inc.
Additional Resource	1. Talya Bauer and Berrin Erdogan, (2012), An Introduction to Organizational Behavior, (http://lardbucket.org)

COURSE POLICY (including plagiarism, academic honesty, attendance etc)

Attendance Policy

Students are expected to attend all the classes for the entire semester. Students are responsible for material presented in lectures. Attendance is taken at the beginning of each class. Only students with official KUST absences, family crises, and illness are excused from class. This in no way cancels any responsibility for work due or assigned during absence. The student who misses more than 10 percent of the course classes will be placed on probation.

Make-up Policy

Because all examinations are announced in advance a zero will be assigned to any missed examination unless a student has a legitimate acceptable reason, such as illness, for not being able to take the examination during all the days when the examination was announced.

Academic Dishonesty

Any type of dishonesty (plagiarism, copying another's test or home-work, etc) will NOT be tolerated. Students found guilty of any type of academic dishonesty are subject to failure in this course, plus further punishment by the University Consul.

Deadlines/Due Dates

Recognizing that a large part of professional life is meeting deadlines, it is necessary to develop time management and organizational skills. Failure to meet the course deadlines will result in penalties. **Late assignments will be accepted with a penalty if they are less than 3 days passed their respective due dates, otherwise a zero will be assigned to those assignments.** Work may be submitted early.

GUIDELINES FOR SUCCESS

- Attend classes and listen carefully.
- Actively participate in discussions.
- Do homework without copying from classmates.
- Do not neglect what you do not understand.



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Week	Beg/End Dates	Topics	Course requirements
1	Lecture (1)	<ul style="list-style-type: none"> Syllabus Introduction: The Key Concepts in Organizational Behavior 	Homework #1
	Lecture (2)	Diversity in Organizations	
2	Lecture (3)	Attitudes and Job Satisfaction	
	Lecture (4)	Emotions and Moods from an Organizational Perspective	
3	Lecture (5)	The Role of Personality and Values in Behavior	
	Lecture (6)	Perceptions and Individual Decision Making	
4	Lecture (7)	Motivation Concepts	Quiz # 1
	Lecture (8)	Motivation: from concept to application	
5	Lecture (9)	The Foundations of Group Behavior	Homework #2
	Lecture (10)	Understanding Work Teams	
6	Lecture (11)	Communication: Functions	Quiz # 2
	Lecture (12)	Communication: Types	
7	Lecture (13)	Communications: Objectives and Channels	
	Lecture (14)	Barriers to Effective Communications	
8		Midterm Exam, No Classes	Test 01
9	Lecture (15)	Leadership	
	Lecture (16)	Power and politics	
10	Lecture (17)	Conflict and Negotiation	Quiz (3)
	Lecture (18)	Foundations of Organizational Structure	
11	Lecture (19)	Organizational Culture -1	
	Lecture(20)	Organizational Culture -2	
12	Lecture(21)	Human Resources Policies/ Practices	Homework #3
	Lecture(22)	Organizational Change	
13	Lecture(23)	Stress Management	
	Lecture(24)	Questionnaire form and interview questions preparations	
14	Lecture(25)	Student divided to three groups for conducting Surveys and interviews for finding parameters about organizational structure and culture in Suly	
	Lecture(26)		
15	Lecture(27)	Review of Class Major Learning	Presentations
	Lecture(28)	Students Assignments	
16		Final Exam, No Classes	